

## Suitable Premises, Environment and Equipment

### Fire safety and Emergency Evacuation

#### *Policy statement*

We ensure our premises present no risk of fire by ensuring the highest possible standard of fire precautions. The person in charge and staff are familiar with the current legal requirements.

#### *EYFS key themes and commitments*

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe		3.3 The learning environment 3.4 The wider context	

This Policy was adopted at a meeting of Wellow Under Fives Preschool

Held On	6 <sup>th</sup> December 2011
Date to be reviewed	December 2012
Signed on behalf of the management committee	
Name of signatory	Rob Blakemore
Role of signatory	Chairperson

## Procedures

- The basis of fire safety is risk assessment. These are carried out by a 'competent person'.
- The manager is competent to carry out risk assessment. This follows the guidance as set out in the *Fire Safety Risk Assessment – Educational Premises* document.
- We have a copy of the fire safety risk assessment that applies to the Village Hall building and a member of the committee attends regular hall meetings and reviews.
- Fire doors are clearly marked, never obstructed and easily opened from the inside.
- Smoke detectors/alarms and fire fighting appliances conform to BSEN standards, are fitted in appropriate high risk areas of the building and are checked as specified by the manufacturer.
- Our emergency evacuation procedures are approved by the Fire Safety Officer and are:
  - clearly displayed in the premises;
  - explained to new members of staff, volunteers and parents; and
  - practised regularly at least once every term.
- Records are kept of fire drills and the servicing of fire safety equipment.

Emergency evacuation: procedures for practice drills are as follows:

- How children are familiar with the sound of the fire alarm.
- How the children staff and parents know where the fire exits are.
- How children are led from the building to the assembly point.
- How they will be accounted for and who by.
- How long it takes to get the children out safely.
- Who calls the emergency services and when in the event of a real fire.
- How parents are contacted.

The fire drill record book contains:

- Date and time of the drill.
- How long it took.
- Whether there were any problems that delayed evacuation.
- Any further action taken to improve the drill procedure.

## Legal framework

- Regulatory Reform (Fire Safety) Order 2005 [www.opsi.gov.uk/si/si2005/20051541.htm](http://www.opsi.gov.uk/si/si2005/20051541.htm)